



WisDOT SE Region – 2024 Pantry Updates

In the Spring of 2024, WisDOT Technical Services did a complete review of the SE Region Pantry documents. Below is a summary of the changes.

This document has the following headings.

Old Files – What happened to the old files?

Useful Links – Links to references that previously had excerpts included in the Pantry docs

New Folder Structure – A preview of what the new folder structure looks like

Revised Folder Contents – A preview of the new folder structure and the files inside each folder

Record of Pantry Changes – Complete record of all documents, the changes made and why

Old Files

All old files in their original folder structure can be found at the following Box link.

<https://wisdot.box.com/v/2024PantryArchive>

If you still use any of the documents we deleted, please email me at Scottm.anderson@dot.wi.gov so I can get them back into Pantry.

Useful Links

Below is a list of useful links to documents that used to be in the Pantry folders. The old Pantry had excerpts from the CMM that were out of date. The list is provided for convenience, but the expectation is that construction staff know how to navigate and find things in the CMM on their own.

This list will not be perpetuated long term.

Topic	Location	Link
Administrative Items	Table after section CMM 238.2.11	https://wisconsin.gov/rdwy/cmm/cm-02-38.pdf
As Built Instructions	Scroll down to CMM 165.12	https://wisconsin.gov/rdwy/cmm/cm-01-65.pdf
Preconstruction Meetings	CMM 226	https://wisconsin.gov/rdwy/cmm/cm-02-26.pdf
Prompt Payment	CMM 240	https://wisconsin.gov/rdwy/cmm/cm-02-40.pdf
Timely Decision Making	Statewide Pantry -> Manuals and Guides	

New Folder Structure

Old Folder Structure	New Folder Structure
Cont Mods Finals Finals Process for LET project closeout Other region documents Pre-Construction Prompt payment Southeast Materials QMP Templates Timely decision making	ContMods Manuals and guide Other region documents Pre-Construction Southeast Materials QMP Templates

Revised Folder Contents

Folder	Old Content	Revised Content
Cont Mods	<p>CMMAdministrativeItems.pdf ConMod(ApprovalLetter).docx ConMod(FullyExecutedLetter).docx ConModTracking.docx IntroToWritingConMods.docx JustifyPrices-BlueBook.docx ReasonCodes.docx Trns.portNonstandardItemNumbers.pdf</p>	<p>ConMod(FullyExecutedLetter).docx IntroToWritingConMods.docx EquipmentWatch_BlueBookValues SPV Numbers_fdm19-15.pdf</p>
Manual and Guides		<p>CPM Review Guidance.pdf SE Region Construction Training.pdf</p>
Other region documents	<p>2023_6_Underground Inspection.pdf 2023_9_Aboveground Inspection.pdf BlankSiteVisitRpt 022714.xlsm BrdgVertAndHorzClr(Double).docx BrdgVertAndHorzClr(Single).docx cm-01-65ASBuilt.pdf ConcPvmtThicknessLog.xlsx DQIReviewProjClose Agenda.docx DwyAgreement.docx Electrical Service Installation Process.pdf EmergContactList.docx EmergencyResponseCommunicationProtocol.DOCX Execution&StartNotice.docx ExpansionJoint.xlsx Geo7XSignOutForm.xlsm HMACHecklist.xlsx LateReasonCodes.pdf PDSWAFTemplate.docx PileDrivingRec.xlsx PilingRecdt1315.xls Pre-PaintMeetingAgenda.docx ProjStartupChklst1.docx PropertyOwner'sLetter.docx RailroadChklst.docx RequestToAddAProjOrCategory.doc RFPTemplate.docx Seed.docx SERegionStrucSumFormInformation.docx Sod.docx StormSewerLayout.xlsx TempBusinessSignSERegion5-18-18.doc wisdot-letterhead-template.docx</p>	<p>2023_6_Underground Inspection.pdf 2023_9_Aboveground Inspection.pdf ConcPvmtThicknessLog.xlsx DQIReviewProjClose Agenda.docx Electrical Service Installation Process.pdf EmergencyResponseCommunicationProtocol.DOCX ExpansionJoint.xlsx HMACHecklist.xlsx PDSWAFTemplate.docx Pre-PaintMeetingAgenda.docx ProjStartupChklst1.docx PropertyOwner'sLetter.docx RailroadChklst.docx RFPTemplate.docx SeedCareHandout.docx Shared Select Site Memorandum.pdf SodCareHandout.docx StormSewerLayout.xlsx Temp business sign SE Region 1-26-2023.doc Vertical Clearance Guidance 2023.pdf WeeklyProgressMeetingAgenda.docx wisdot-letterhead-template.docx</p>
Pre-Construction	<p>AttendanceRec.docx CMM2-26PreconstructionMeeting.pdf ItemsThatMustBeCompleted.docx LineofCommunication.docx NoticeToStartWorkForm.docx Precon-Trans401NotReq.docx Precon-Trans401Req.docx</p>	<p>AttendanceRec.docx ItemsThatMustBeCompleted.docx LineofCommunication.docx Precon-Trans401NotReq.docx Precon-Trans401Req.docx PreconMeetingAgenda.docx</p>

<p>Southeast Materials</p>	<p>QMP Templates</p> <p>QMP_Ancillary II Sum.docx QMP_Ancillary III Sum.docx QMP_Barrier_Sum.docx QMP_Beam Guard_Sum.docx QMP_BseAgg_Compctn_Sum.docx QMP_BseAggSum.docx QMP_BseAggSum-SmallQty.docx QMP_HMA_PWL_Sum.docx QMP_HMA_Sum.docx QMP_IRI_Sum.docx QMP_Pavmnt_Sum.docx QMP_Struct_Sum.docx QMP_Subgrade_Sum.docx</p> <p>905 Report Example.pdf 905Guide.docx AncConcBidItems.xlsx AncConcTracking Prior to November 2021.xlsx AncConcTracking.xlsx BarrierTracking.xlsx BaseAggTracking.xlsx BuyAmericaExemption.xlsx Close Out Letter.docx ConcDeckPourAuthorization.docx ConcPavtTracking.xlsx ConcBridgeDeckPrePourMtg.docx ConcBridgeSubStrucPrePourMtg.docx ConcretePvtPrePourMtg.docx DT1310Guidance.docx HMANotification2024.docx HMAprepavemtg2024.docx HMAQuantityTracking.xlsx MTguide.pdf (newname) MtlFinalsCheckIn.docx MtlHelpfulHints.docx NucDensityIncentive.xlsx QMPchcklst-Agg.docx QMPchcklst-ConcAnc.docx QMPchcklst-ConcPvmt-Struc.docx QMPchcklst-HMA.docx QMPchcklst-IRI.docx StructreTracking.xlsx</p>	<p>QMP Templates</p> <p>QMP_Ancillary II Sum.docx QMP_Ancillary III Sum.docx QMP_Barrier_Sum.docx QMP_Beam Guard_Sum.docx QMP_BseAgg_Compctn_Sum.docx QMP_BseAggSum.docx QMP_BseAggSum-SmallQty.docx QMP_HMA_PWL_Sum.docx QMP_HMA_Sum.docx QMP_IRI_Sum.docx QMP_Pavmnt_Sum.docx QMP_Struct_Sum.docx QMP_Subgrade_Sum.docx</p> <p>905 Report Example.pdf 905Guide.docx AncConcBidItems.xlsx AncConcTracking.xlsx BarrierTracking.xlsx BaseAggTracking.xlsx BuyAmericaExemption.xlsx Close Out Letter.docx ConcDeckPourAuthorization.docx ConcPavtTracking.xlsx ConcBridgeDeckPrePourMtg.docx ConcBridgeSubStrucPrePourMtg.docx ConcretePvtPrePourMtg.docx DT1310Guidance.docx HMANotification2024.docx HMAprepavemtg2024.docx MTguide.pdf (newname) MtlFinalsCheckIn.docx MtlHelpfulHints.docx NucDensityIncentive.xlsx StructreTracking.xlsx</p>
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Record of Pantry Changes

<u>Legend</u> Black = No Change Red = Deleted Green = Minor Change – updated contacts, moved to a different folder, name changed Blue = New resource or Major Change proposed.		
Folder	File Name	Notes
NEW FOLDER “Manuals and Guides”	Checklist - Baseline CPM Schedule Review.pdf Checklist - Update CPM Schedule Review.pdf CPM Schedule Review Guidelines.pdf Sample Schedule Review Comments.pdf	NEW CPM Schedule Review Guidance
Cont Mods	CMMAdministrativeItems.pdf ConMod(ApprovalLetter).docx ConMod(FullyExecutedLetter).docx ConModTracking.docx IntroToWritingConMods.docx JustifyPrices-BlueBook.docx ReasonCodes.docx Trns.portNonstandardItemNumbers.pdf	(Outdated reference to CMM) (No longer needed - PM Panel) ConMod(FullyExecutedLetter).docx (Replaced with Issue Log) < MODIFIED – SEE SEPARATE HANDOUT > EquipmentWatch_BlueBookValues (Replaced in AWP) SPV Numbers_fdm19-15.pdf
Finals (FOLDER DELETED)	FinalReviewCommentsandSuggestions.xls FINALSFOLDERSHEETUpdated_20170913.docx ProjAdminFinalsGuidance_20170920.docx S.E.RegionFinalRecReviewsInstructions_20170913.docx	(Delete files and folder. New guidance available in AWP)
Finals Process for LET project closeout (FOLDER DELETED)	ContItemsReviewdt2076.docx Flowchart_vert_final.2.5.pdf ProcessUserGuide02-09-15.pdf	(Delete files and folder. New guidance available in AWP)
Other region documents	2023_6_Underground Inspection.pdf 2023_9_Aboveground Inspection.pdf BlankSiteVisitRpt 022714.xlsm BrdgVertAndHorzClr(Double).docx BrdgVertAndHorzClr(Single).docx cm-01-65ASBuilt.pdf ConcPvmtThicknessLog.xlsx DQIReviewProjClose Agenda.docx DwyAgreement.docx Electrical Service Installation Process.pdf EmergContactList.docx EmergencyResponseCommunicationProtocol.docx Execution&StartNotice.docx ExpansionJoint.xlsx Geo7XSignOutForm.xlsm HMAChecklist.xlsx LateReasonCodes.pdf PDSWAFTemplate.docx PileDrivingRec.xlsx	Keep Keep (Obsolete – No longer in use) (Obsolete – Scott Reay) (Obsolete – Scott Reay) (Outdated reference to CMM) ConcPvmtThicknessLog.xlsx DQIReviewProjClose Agenda.docx (Obsolete – Statewide Pantry form) Electrical Service Installation Process.pdf (Outdated – No longer in use) Keep (Outdated – No longer in use) Keep (Obsolete – No longer in use) Keep (Obsolete – No longer in use) New Name – “WAFTemplate_PDS.docx” (Obsolete – No longer in use)

	<p>AncConcBidItems.xlsx AncConcTracking Prior to November 2021.xlsx AncConcTracking.xlsx BarrierTracking.xlsx BaseAggTracking.xlsx BuyAmericaExemption.xlsx Close Out Letter.docx ConcDeckPourAuthorization.docx ConcPavtTracking.xlsx ConcBridgeDeckPrePourMtg.docx ConcBridgeSubStrucPrePourMtg.docx ConcretePvtPrePourMtg.docx DT1310Guidance.docx HMANotification2024.docx HMAprepavemt2024.docx HMAQuantityTracking.xlsx MTguide.pdf (newname) MtlFinalsCheckIn.docx MtlHelpfulHints.docx NucDensityIncentive.xlsx QMPchcklst-Agg.docx QMPchcklst-ConcAnc.docx QMPchcklst-ConcPvmt-Struc.docx QMPchcklst-HMA.docx QMPchcklst-IRI.docx StructreTracking.xlsx</p>	<p>Keep (Delete – outdated reference) New document will replace New document will replace New document will replace Keep Keep Minor Changes made Minor Changes made Minor Changes made Minor Changes made Minor Changes made Minor Changes made Minor Changes made Minor Changes made Minor Changes made (Delete – No longer used) Minor Changes made Minor Changes made Keep Keep (Delete – No longer used) (Delete – No longer used) (Delete – No longer used) (Delete – No longer used) (Delete – No longer used) New document will replace</p>
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